



## ***Meeting Agenda***

May 22, 2025

5:00 PM

100 E. Euclid Avenue, Ste.21

Des Moines, IA 50313

**Join with Google Meet:**

<https://meet.google.com/jcu-wypa-yfr>

**Dial-In: 1-781-670-7986**

**PIN: 788666608#**

### **I. Call to Order: \_\_\_\_\_**

### **II. Roll Call**

#### **Board Members:**

- ☐ Kathy Leggett , *Board President*
- ☐ Jenny Palmer, *Board Vice President*
- ☐ Leisa Fox, *Board Treasurer*
- ☐ Joe Murphy, *Board Member*

#### **Other Attendees:**

- ☐ Kris Byam, *Executive Director, Great Oaks High School & Career Center*
- ☐ Randy Smoot, *Executive Director of Dropout Recovery*
- ☐ Karen Wachter, *Vice President of Dropout Recovery*
- ☐ Amy Goodson, *Amy Goodson Co., LLC*
- ☐ Joe Crawfis and/or Cory Boruvka, *Charter Treasurer, LLC*

### **III. Public Comment**

### **IV. Review of Agenda and Proposed Resolutions**

### **V. Action & Discussion Items**

#### **a) Approval of Minutes of Prior Meeting**

**RESOLVED**, that the Board of Directors approves the minutes of the meeting of January 23, 2025 as presented.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

	Leggett	Palmer	Fox	Murphy
Aye				
Nay				

**b) State of the School Report**

**RESOLVED**, that the Board of Directors approves the state of the school report as presented.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

	Leggett	Palmer	Fox	Murphy
Aye				
Nay				

**c) Financial Report**

**RESOLVED**, that the Board of Directors approves the financial report as presented.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

	Leggett	Palmer	Fox	Murphy
Aye				
Nay				

**d) Approval of FY26 Budget**

**RESVOLED**, that the Board of Directors approves the budget for the 2025-2026 school year as presented.

	Leggett	Palmer	Fox	Murphy
Aye				
Nay				

**e) Approval of ICE & Immigration Inquiry Response Plan**

**RESOLVED**, that the Board of Directors approves and adopts the ICE & Immigration Inquiry Response Plan as presented.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

	Leggett	Palmer	Fox	Murphy
Aye				
Nay				

**f) Approval of DART Unlimited Access Partnership Proposal**

**RESOLVED**, that the Board of Directors approves the DART Unlimited Access Partnership Proposal as presented, and authorizes its president to sign the Letter of Intent and the final contract pending review by board legal counsel.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

	Leggett	Palmer	Fox	Murphy
Aye				
Nay				

**g) Authorization of YouthBuild Director to sign partnership contracts**

**WHEREAS**, the Board of Directors accepted the Department of Labor YouthBuild Award to Great Oaks High School and Career Center (the “School”), and the School will collaborate and work with the YouthBuild program partners to help deliver education and training to enable student participants to build or rehabilitate affordable housing in their community.

**WHEREAS**, the Board of Directors desires to authorize the School’s Youth Build Director to execute contracts on behalf of the School to carry out the functions under the grant award.

**NOW THEREFORE BE IT RESOLVED**, that the Youth Build Director is hereby authorized to sign, execute, and deliver, on behalf of the School, any and all contracts, agreements, and other documents necessary or appropriate for the conduct of the School related to the Youth Build program.

**FURTHER RESOLVED**, that all contracts, agreements, and other documents executed by the Youth Build Director on behalf of the School pursuant to this resolution are hereby ratified and approved.

**FURTHER RESOLVED**, that this resolution shall remain in effect until revoked or modified by a subsequent resolution of the Board of Directors.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

	Leggett	Palmer	Fox	Murphy
Aye				
Nay				

**h) Approval of FY26 School Calendar**

**RESOLVED**, that Board of Directors approves and adopts the school calendar for the 2025-2026 school year as presented.

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

	Leggett	Palmer	Fox	Murphy
Aye				
Nay				

**VI. Informational Reports**

**a) Board Member Comments**

**b) Management Report**

**c) Legal Update and/or Training**

**VII. Confirmation of Next Meeting:** Thursday, June 26, 2025 5:00 PM

Great Oaks High School & Career Center  
100 E. Euclid Avenue, Suite  
Des Moines, IA 50313

**VIII. Adjournment**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

	Leggett	Palmer	Fox	Murphy
Aye				
Nay				



## ***Meeting Minutes***

January 23, 2025

5:00 PM

100 E. Euclid Avenue, Ste.21

Des Moines, IA 50313

### **Join with Google Meet:**

<https://meet.google.com/jcu-wypa-yfr>

**Dial-In: 1-781-670-7986**

**PIN: 788666608#**

### **I. Call to Order: 5:02 p.m.**

### **II. Roll Call**

#### **Board Members:**

Kathy Leggett , *Board President via Google Meets*

Jenny Palmer, *Board Vice President*

#### **Board Member Absent:**

Leisa Fox, *Board Treasurer*

#### **Other Attendees:**

Kris Byam, *Executive Director, Great Oaks High School & Career Center*

Randy Smoot, *Executive Director of Dropout Recovery via Google Meets*

Amy Goodson, *Amy Goodson Co., LLC via Google Meets*

Joe Crawfis and/or Cory Boruvka, *Charter Treasurer, LLC via Google Meets*

### **III. Public Comment**

No public comment.

### **IV. Action & Discussion Items**

#### **a) Approval of New Board Member and Additional Board Member Discussion**

The Board discussed Mr. Murphy's background and experience to lend to serving on the Board of Directors.

**RESOLVED**, that the Board of Directors appoints Joe Murphy as a member of the Board of Directors for a term of three years effective March 27, 2025 until the 2028 organizational meeting.

**Moved:** Palmer **Seconded:** Leggett

	Leggett	Palmer
Aye	X	X
Nay		

**b) Approval of Minutes of Prior Meeting**

The Board reviewed the prior minutes.

**RESOLVED**, that the Board of Directors approves the minutes of the meeting of October 24, 2024 as presented.

Moved: Palmer Seconded: Leggett

	Leggett	Palmer
Aye	X	X
Nay		

**c) State of the School Report**

Mr. Byam presented the state of the school report. He stated that enrollment is 155. The School anticipates reaching its 170 enrollment goal by next week.

**RESOLVED**, that the Board of Directors approves the state of the school report as presented.

Moved: Palmer Seconded: Leggett

	Leggett	Palmer
Aye	X	X
Nay		

**d) Financial Report**

Mr. Crawfis presented the financial report.

**RESOLVED**, that the Board of Directors approves the financial report as presented.

Moved: Palmer Seconded: Leggett

	Leggett	Palmer
Aye	X	X
Nay		

**e) Acceptance of YouthBuild Grant and Authorization to Expend Within the Grant Budget**

The Board discussed the YouthBuild Grant. The School will be looking to hire a YouthBuild Director.

**RESOLVED**, that the Board of Directors accepts with appreciation a \$1.5 Million Dollar Department of Labor YouthBuild Grant awarded to Great Oaks High School and Career Center.

**FURTHER RESOLVED**, that the Board of Directors hereby grants authorization to expend the grant funding within the approved grant budget.

Moved: Palmer Seconded: Leggett

	Leggett	Palmer
Aye	X	X
Nay		

**f) Approval of Lau Plan**

The Board discussed the Lau Plan, how the School will meet the needs of English learners requirements.

**RESOLVED**, that the Board of Directors approves the Lau Plan as presented.

Moved: Palmer Seconded: Leggett

	Leggett	Palmer
Aye	X	X
Nay		

**g) Approval of Student Policy: Parent Involvement Policy**

The Board reviewed and discussed the Parent Involvement Policy.

**RESOLVED**, that the Board of Directors approves the Parent Involvement Policy as presented.

Moved: Palmer Seconded: Leggett

	Leggett	Palmer
Aye	X	X
Nay		

**h) Approval of Policies**

The Board reviewed and discussed the policies below.

- **Education Policies 605: Instructional Materials**
- **Student Policy: Model Policies for Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence**
- **General Policies 104 Anti-Bullying and Anti-Harassment Policies**

**RESOLVED**, that the Board of Directors approves the below policies as presented.

- Education Policies 605: Instructional Materials
- Student Policy: Model Policies for Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence
- General Policies 104 Anti-Bullying and Anti-Harassment Policies

Moved: Palmer Seconded: Leggett

	Leggett	Palmer
Aye	X	X
Nay		

**V. Informational Reports**

**a) Board Member Comments**

The Board congratulated the School on enrollment. There was a discussion on the status of the van purchase.

**b) Management Report**

Mr. Smoot spoke to the update on status of the van purchase.

**c) Legal Update**

Ms. Goodson presented the legal update. She noted that her office is continuing to work policy development. Ms. Goodson also stated that she plans to conduct Public Records and Open Meeting training at the next meeting, possibly in person.

**VI. Confirmation of Next Meeting:** Thursday, March 27, 2025 5:00 PM  
Great Oaks High School & Career Center  
100 E. Euclid Avenue, Suite  
Des Moines, IA 50313

**VII. Adjournment:** 6:47p.m.

Moved: Palmer Seconded: Leggett

	Leggett	Palmer
Aye	X	X
Nay		

Approval by the Board of Directors of Great Oaks High School and Career Center on March 27, 2025

---

Board President



# Great Oaks

High School & Career Center  
Des Moines Campus



# Enrollment

- 198 Students enrolled
- Re-Enrollment Has Started
  - 78 Students have registered
  - All students will roll into next year
- 11 Graduates



# Respect the SOS

- Professional Development
  - Concluded book study Discipline with Dignity
  - Spent half day PD focused on reflection of the year and improvement ideas
    - Build out of Orientation with Transition Lab
    - Diagnostic tools to determine student performance levels
    - Needs assessments
    - SEL Assessments



# Own Your Growth

- Credits Earned 352
- Attendance 50%



# Speak to Empower

- Students attended Advocate Days at the Capitol
- Students were invited to attend School Choice Proclamation signing at the Capitol



# Enjoy the Journey



# Bend, Don't Break

- Placement Coordinator was hired by iJAG. Sarah is working hard at getting all graduates placements for post graduation



# GREAT OAKS HIGH SCHOOL & CAREER CENTER

Financial Snapshot as of April 30, 2025



Cash Balance **\$123,800**

Balance @ 7/1/24 **\$0**

Days Cash Available: 31



**\$514,177**

YTD Revenue

**\$1,211,622**

YTD Expenses



Accounts Payable **\$837,093**

Current – 30 Days **\$127,774**

31 – 90 Days **\$166,734**

91+ Days **\$542,586**

## Federal Grant Funding

**\$48,040**  
Amount Drawn YTD

**\$12,106**  
Amount Still Available



Current Students

**174.00**

7/1/24 Students

**0.00**

Budget FY 25: 100

## Monthly State Funding



# Great Oaks High School and Career Center

## Statement of Net Position

As of April 30, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Cash and Cash Equivalents	
10-0000-000-0000-101 Checking Account - PNC 6042	123,799.71
<b>Total Cash and Cash Equivalents</b>	<b>\$123,799.71</b>
<b>Total Current Assets</b>	<b>\$123,799.71</b>
Fixed Assets	
10-0000-000-0000-231 Fixed Assets	393,848.74
<b>Total Fixed Assets</b>	<b>\$393,848.74</b>
<b>TOTAL ASSETS</b>	<b>\$517,648.45</b>
<b>LIABILITIES AND NET POSITION</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
10-0000-000-0000-421 Accounts Payable	837,093.06
<b>Total Accounts Payable</b>	<b>\$837,093.06</b>
<b>Total Current Liabilities</b>	<b>\$837,093.06</b>
Long-Term Liabilities	
10-0000-000-0000-521 Notes Payable	378,000.00
<b>Total Long-Term Liabilities</b>	<b>\$378,000.00</b>
<b>Total Liabilities</b>	<b>\$1,215,093.06</b>
Net Position	\$ -697,444.61
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>\$517,648.45</b>



# Great Oaks High School and Career Center

## Statement of Changes in Net Position

July 2024 - April 2025

	TOTAL
Revenue	
3000 Revenue from State Sources	482,371.05
4000 Revenue from Federal Sources	31,806.07
<b>Total Revenue</b>	<b>\$514,177.12</b>
Expenditures	
300 Purchased Professional and Technical Services	
310 Official/Administrative	
10000023213003110311 Management Company Fee	86,826.79
<b>Total 310 Official/Administrative</b>	<b>86,826.79</b>
320 Professional - Educational Services	
10000010003003110322 Salaries Reimbursement	400,382.13
10000010003003110326 Payroll Tax Reimbursement	24,624.29
10000010003003110327 Benefits Reimbursement	45,689.19
10000010004314501323 Title I Salaries Reimbursement	69,464.51
10000010004904669323 Title IV Salaries Reimbursement	10,000.00
<b>Total 320 Professional - Educational Services</b>	<b>550,160.12</b>
330 Professional Employee Training and Development Services	
10000022133003110332 Professional Development	19,209.97
<b>Total 330 Professional Employee Training and Development Services</b>	<b>19,209.97</b>
340 Other Professional	
10000023173003110342 Legal Services	27,265.00
10000025163003110341 Treasury Services	21,000.00
10000025733003110349 Background Checks	90.00
10000025793003110349 Professional Services	82,500.00
10000026603003110348 Security Service	30,141.98
<b>Total 340 Other Professional</b>	<b>160,996.98</b>
350 Technical Services	
10000025843003110351 Technology Services	75,799.25
<b>Total 350 Technical Services</b>	<b>75,799.25</b>
<b>Total 300 Purchased Professional and Technical Services</b>	<b>892,993.11</b>
400 Purchased Property Services	
410 Utility Services	
10000026203003110412 Electricity	5,770.31
10000026203003110413 Natural Gas	5,520.52
<b>Total 410 Utility Services</b>	<b>11,290.83</b>
420 Cleaning Services	
10000026203003110423 Cleaning Service	9,519.90
<b>Total 420 Cleaning Services</b>	<b>9,519.90</b>

# Great Oaks High School and Career Center

## Statement of Changes in Net Position

July 2024 - April 2025

	TOTAL
430 Repair and Maintenance Services	
10000026203003110432 Repairs and Maintenance	9,332.69
<b>Total 430 Repair and Maintenance Services</b>	<b>9,332.69</b>
440 Rentals	
10000026203003110441 Facility Rental/Lease	58,083.83
10000026303003110441 Facility CAM Charges	22,109.64
10000026403003110442 Copier/Printer Lease	3,669.54
10000026803003110441 Property Tax Reimbursement	9,496.70
<b>Total 440 Rentals</b>	<b>93,359.71</b>
<b>Total 400 Purchased Property Services</b>	<b>123,503.13</b>
500 Other Purchased Services	
520 Insurance, Other Than Employee Benefits	
10000026203003110524 Liability Insurance	14,356.40
<b>Total 520 Insurance, Other Than Employee Benefits</b>	<b>14,356.40</b>
530 Communications	
10000023203003110531 Postage and Meter Fees	8,935.20
10000023203003110532 Telephone Service	491.41
10000025853003110536 Internet Access	4,106.15
<b>Total 530 Communications</b>	<b>13,532.76</b>
540 Advertising and Publishing	
10000025633003110542 Advertising and Marketing	53,173.09
<b>Total 540 Advertising and Publishing</b>	<b>53,173.09</b>
580 Staff Travel	
10000010003003110581 Travel Expense	5,574.07
<b>Total 580 Staff Travel</b>	<b>5,574.07</b>
<b>Total 500 Other Purchased Services</b>	<b>86,636.32</b>
600 Supplies	
610 General Supplies	
10000010003003110612 Classroom Supplies	33,811.76
10000010003003110615 Food and Related Supplies	13,679.65
10000010003003110618 School Uniforms	16,694.19
10000023293003110611 Office Supplies	2,716.68
<b>Total 610 General Supplies</b>	<b>66,902.28</b>
640 Books and Periodicals	
10000010003003110641 Curriculum Supplies	14,187.45
<b>Total 640 Books and Periodicals</b>	<b>14,187.45</b>
650 Technology - Related Supplies	104.61
10000025843003110653 Technology Supplies	19,027.50
<b>Total 650 Technology - Related Supplies</b>	<b>19,132.11</b>

# Great Oaks High School and Career Center

## Statement of Changes in Net Position

July 2024 - April 2025

	TOTAL
680 Repair and Maintenance Supplies	
10000026203003110683 Building/Maintenance Supplies	8,267.33
<b>Total 680 Repair and Maintenance Supplies</b>	<b>8,267.33</b>
<b>Total 600 Supplies</b>	<b>108,489.17</b>
<b>Total Expenditures</b>	<b>\$1,211,621.73</b>
NET OPERATING REVENUE	<b>\$ -697,444.61</b>
NET REVENUE	<b>\$ -697,444.61</b>

Great Oaks High School and Career Center

A/P Aging Summary

As of April 30, 2025

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
CDW Government					-641.01	\$ -641.01
Independence Business Supply					-3,836.69	\$ -3,836.69
Oakmont Education	36,423.72	91,350.13	55,066.75	111,666.91	547,063.25	\$841,570.76
TOTAL	<b>\$36,423.72</b>	<b>\$91,350.13</b>	<b>\$55,066.75</b>	<b>\$111,666.91</b>	<b>\$542,585.55</b>	<b>\$837,093.06</b>

# Business Checking

PNC Bank



PO Box 609  
Pittsburgh, PA 15230-9738

For the Period 04/01/2025 to 04/30/2025


Primary Account Number: XX-XXXX-6042


Page 1 of 3

Number of enclosures: 0

GREAT OAKS HIGH SCHOOL AND CAREER  
CE

1312 SUNSET WAY CIR  
KENT OH 44240-1890

 For 24-hour banking sign on to

 PNC Bank Online Banking on [pnc.com](https://pnc.com)  
FREE Online Bill Pay

For customer service call 1-877-BUS-BNKG

Para servicio en español, 1-877-BUS-BNKG

**Moving?** Please contact your local branch

 Visit us at [PNC.com/smallbusiness](https://PNC.com/smallbusiness)

---

## IMPORTANT ACCOUNT INFORMATION

Between May 1, 2025, and September 30, 2025, PNC will be removing the option to print mini statements at PNC ATMs. Please use other channels and options such as Online Banking, Mobile Banking, Voice Banking and Branch Banking to access your account information.

---

## IMPORTANT ACCOUNT INFORMATION

The information below amends certain information in our Business Checking Accounts and Related Charges, our Consumer Schedule of Service Charges and Fees, and our Virtual Wallet Features and Fees ("Schedules"). All other information in our Schedules continues to apply to your account. Please read this information and retain it with your records.

PNC Express Funds provides an option for immediate availability on approved checks deposited through Branch Banking, PNC ATM, or Mobile Banking, subject to cut off times. Effective June 22, 2025, the cost of utilizing PNC Express Funds will increase from 2.00% of the check amount over \$100 to 2.50% of the check amount over \$100. The cost of utilizing PNC Express Funds for each check amount between \$25 and \$100 will remain at \$2.00.

If you have any questions, please feel free to visit your local PNC Branch or Solution Center or call the PNC Customer Care Center at 1-888-762-2265.

---

## IMPORTANT ACCOUNT INFORMATION

Effective June 16, 2025, we are changing the "Large Dollar Deposits" and "Special Rules for New Account Holders" sections of the Funds Availability Policy for Business Accounts. This change increases the amount of availability of a deposit from \$125 to \$400 on the first business day after the business day of your deposit for large dollar deposits and new account holders. All other information in your Agreement continues to apply to your account. Please read this information and keep it with your records.

### Large Dollar Deposits

If your total deposits of checks, excluding the items listed in the "Items Excluded from Large Dollar Deposit Calculation" section later in this Policy, on any one business day, prior to our cut-off time, equal or exceed \$50,000, then, \$100 of any deposit will be available on the evening of your deposit to pay checks or items that are presented to us that evening for posting, an additional \$400 will be available the first business day after the business day of your deposit for all purposes, and any remaining funds will be available the second business day after the business day of deposit for all purposes.

# Business Checking



For 24-hour account information, sign-on to  
[pnc.com/mybusiness/](https://pnc.com/mybusiness/)

**For the Period 04/01/2025 to 04/30/2025**  
GREAT OAKS HIGH SCHOOL AND CAREER CE  
Primary Account Number: XX-XXXX-6042  
Page 2 of 3

Business Checking Account Number: XX-XXXX-6042 - continued

## Special Rules for New Account Holders

For purposes of this Funds Availability Policy, a "new account holder" is defined as a customer who does not have a PNC Bank checking account that has been open for more than 30 calendar days. If you are a new account holder, the following rules will apply when a deposit is made during the first 30 calendar days your account is open. All deposits not discussed in this section will be available as described elsewhere in this Policy.

A. Funds from traveler's checks deposited with a special deposit ticket, funds from deposits outlined as items "f" through "j" in the "Items Excluded from Large Dollar Deposit Calculation" section above, and \$400 from deposited checks or items will be available on the first business day after the business day of your deposit for all purposes.

B. Funds from checks will be available on the second business day after the business day of your deposit for all purposes.

After the new account period has ended, funds from your deposits will be available according to our general policy.

## Business Checking Summary

GREAT OAKS HIGH SCHOOL AND CAREER CE

Account number: XX-XXXX-6042

Overdraft Protection has not been established for this account.  
Please contact us if you would like to set up this service.

## Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
102,445.55	95,614.96	74,260.80	123,799.71
		Average ledger balance	Average collected balance
		108,363.87	108,363.87

### Deposits and Other Additions

Description	Items	Amount
ACH Additions	1	95,614.96
Total	1	95,614.96

### Checks and Other Deductions

Description	Items	Amount
ACH Deductions	4	74,260.80
Total	4	74,260.80

### Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
04/01	75,010.71	04/18	148,410.90	04/29	123,799.71
04/17	170,625.67				

## Activity Detail

### Deposits and Other Additions

#### ACH Additions

Date posted	Amount	Transaction description	Reference number
04/17	95,614.96	ACH Credit E.F.T. St Of Ia-E.F.T. XXXXXXXX2311	00025105904076117

# Business Checking



For 24-hour account information, sign-on to  
pnc.com/mybusiness/

For the Period 04/01/2025 to 04/30/2025

GREAT OAKS HIGH SCHOOL AND CAREER CE

Primary Account Number: XX-XXXX-6042

Page 3 of 3

Business Checking Account Number: XX-XXXX-6042 - continued

## Checks and Other Deductions

### ACH Deductions

Date posted	Amount	Transaction description	Reference number
04/01	27,434.84	Corporate ACH Payables Bill.Com 015Ohexvzde8H2J	00025090910188424
04/18	19,150.94	Corporate ACH Payables Bill.Com 015Cfmhevkgfijr	00025107904021687
04/18	3,063.83	Corporate ACH Payables Bill.Com 015Dyiegwjgfpv4	00025107904022052
04/29	24,611.19	Corporate ACH Payables Bill.Com 015Plccocvguft2	00025118914832210

### Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 05/01/2025 and will appear on your next statement as a single line item entitled Service Charge Period Ending 04/30/2025.

\*\* Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	
Monthly Account Maintenance Fee		.00	Requirements Met
Monthly Combined Transactions	5	.00	Included in Account
ACH Credits	1	.00	
ACH Debits	4	.00	
Total For Services Used This Period		.00	
Total Service Charge		.00	



Great Oaks High School and Career Center

10-0000-000-0000-101 Checking Account - PNC 6042, Period Ending 04/30/2025

RECONCILIATION REPORT

Reconciled on: 05/01/2025

Reconciled by: Sarah Dinunzio

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	102,445.55
Checks and payments cleared (4).....	-74,260.80
Deposits and other credits cleared (1).....	95,614.96
Statement ending balance.....	<u>123,799.71</u>

Register balance as of 04/30/2025.....	123,799.71
--	------------

Details

Checks and payments cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2025	Journal	44		-27,434.84
04/18/2025	Journal	48		-19,150.94
04/18/2025	Journal	49		-3,063.83
04/29/2025	Journal	56		-24,611.19

Total	-74,260.80
-------	------------

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/17/2025	Deposit			95,614.96

Total	95,614.96
-------	-----------



Great Oaks High School and Career Center

Cash Transaction Detail

April 2025

DATE	TRANSACTION TYPE	NUM	ADJ	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10-0000-000-0000-101	Checking Account - PNC 6042								
04/01/2025	Journal Entry	44	No			BILL 04/01/25 Payables Funding	-Split-	-27,434.84	27,434.84
04/17/2025	Deposit		No				10-00003000000-3111 Revenue from State Sources:State Foundation Aid	95,614.96	68,180.12
04/18/2025	Journal Entry	49	No			BILL 04/18/25 Payables Funding	-Split-	-3,063.83	65,116.29
04/18/2025	Journal Entry	48	No			BILL 04/18/25 Payables Funding	-Split-	-19,150.94	45,965.35
04/29/2025	Journal Entry	56	No			BILL 04/29/25 Payables Funding	-Split-	-24,611.19	21,354.16
Total for 10-0000-000-0000-101 Checking Account - PNC 6042									\$21,354.16
1072	Bill.com Money Out Clearing								
04/01/2025	Bill Payment (Check)		No	Amazon Capital Services, Inc.		Acct A23G8V91RFAT1P - Inv 1HC4-V7D7-1VGT	10-0000-000-0000-421 Accounts Payable	-236.84	-236.84
04/01/2025	Bill Payment (Check)		No	Toshiba Financial Services		Acct 1055538516 - Inv 5033689020	10-0000-000-0000-421 Accounts Payable	-225.84	-462.68
04/01/2025	Bill Payment (Check)		No	Bradley Tools		Acct B0084 - Inv 1361183	10-0000-000-0000-421 Accounts Payable	-26.99	-489.67
04/01/2025	Journal Entry	44	No			BILL 04/01/25 Payables Funding	-Split-	27,434.84	26,945.17
04/01/2025	Bill Payment (Check)		No	Toshiba America Business Solutions - TD7		Acct TOBXTD7 - Inv 6114607	10-0000-000-0000-421 Accounts Payable	-32.44	26,912.73
04/01/2025	Bill Payment (Check)		No	Oakmont Education		Inv 4/1/2025	10-0000-000-0000-421 Accounts Payable	-22,657.22	4,255.51
04/01/2025	Bill Payment (Check)		No	Color Beyond		Inv 03/26/2025	10-0000-000-0000-421 Accounts Payable	-2,225.51	2,030.00
04/01/2025	Bill Payment (Check)		No	Enrollstream		Inv 1873	10-0000-000-0000-421 Accounts Payable	-1,150.00	880.00
04/01/2025	Bill Payment (Check)		No	Storage & Design Group		Acct 2998 - Inv 15413	10-0000-000-0000-421 Accounts Payable	-880.00	0.00
04/18/2025	Bill Payment (Check)		No	Amazon Capital Services, Inc.		Acct A23G8V91RFAT1P - Inv 1KLT-XCG9-9R71	10-0000-000-0000-421 Accounts Payable	-85.13	-85.13
04/18/2025	Bill Payment (Check)		No	Cintas Corporation - 322		Acct 23937322 - Inv 5262823104	10-0000-000-0000-421 Accounts Payable	-24.07	-109.20
04/18/2025	Bill Payment (Check)		No	Bradley Tools		Acct B0084 - Inv 1362679	10-0000-000-0000-421 Accounts Payable	-17.09	-126.29
04/18/2025	Bill Payment (Check)		No	Absolute Cleaning Systems		Inv 9930	10-0000-000-0000-421 Accounts Payable	-1,537.15	-1,663.44
04/18/2025	Journal Entry	49	No			BILL 04/18/25 Payables Funding	-Split-	3,063.83	1,400.39
04/18/2025	Journal Entry	48	No			BILL 04/18/25 Payables Funding	-Split-	19,150.94	20,551.33
04/18/2025	Bill Payment (Check)		No	Vara Guard, LLC		Inv 11072083	10-0000-000-0000-421 Accounts Payable	-4,878.00	15,673.33
04/18/2025	Bill Payment (Check)		No	Vinson Group LLC		Multiple invoices	10-0000-000-0000-421 Accounts Payable	-3,933.50	11,739.83
04/18/2025	Bill Payment (Check)		No	Charter Treasurer LLC		Multiple invoices	10-0000-000-0000-421 Accounts Payable	-3,048.97	8,690.86
04/18/2025	Bill Payment (Check)		No	McKesson Medical-Surgical		Acct 97228133 - Multiple invoices	10-0000-000-0000-421 Accounts Payable	-2,656.89	6,033.97
04/18/2025	Bill Payment (Check)		No	Edmentum		Acct 431125 - Inv INV3251943	10-0000-000-0000-421 Accounts Payable	-2,509.25	3,524.72
04/18/2025	Bill Payment (Check)		No	Optimum Foods LLC		Inv INV508568	10-0000-000-0000-421 Accounts Payable	-1,169.80	2,354.92
04/18/2025	Bill Payment (Check)		No	Clayton Kendall Inc.		Acct 1092003 - Inv PSI21576521	10-0000-000-0000-421 Accounts Payable	-1,155.75	1,199.17
04/18/2025	Bill Payment (Check)		No	Mediacom		Acct 8384930030159229 - Inv 04/02/2025	10-0000-000-0000-421 Accounts Payable	-406.94	792.23
04/18/2025	Bill Payment (Check)		No	Quench USA		Acct D629610 - Inv INV08750845	10-0000-000-0000-421 Accounts Payable	-325.95	466.28
04/18/2025	Bill Payment (Check)		No	Iowa Testing Programs		Inv 251326	10-0000-000-0000-421 Accounts Payable	-288.00	178.28
04/18/2025	Bill Payment (Check)		No	Toshiba America Business Solutions - YXN		Acct TOBZYXN - Multiple invoices	10-0000-000-0000-421 Accounts Payable	-178.28	0.00
04/29/2025	Bill Payment (Check)		No	MidAmerican Energy - 36061		Acct 7698036061 - Inv 565602878	10-0000-000-0000-421 Accounts Payable	-686.04	-686.04
04/29/2025	Bill Payment (Check)		No	Toshiba Financial Services		Acct 1055538516 - Inv 5034059982	10-0000-000-0000-421 Accounts Payable	-247.92	-933.96
04/29/2025	Bill Payment (Check)		No	MidAmerican Energy - 84174		Acct 3043084174 - Inv 565800019	10-0000-000-0000-421 Accounts Payable	-236.96	-1,170.92
04/29/2025	Bill Payment (Check)		No	Amazon Capital Services, Inc.		Acct A23G8V91RFAT1P - Inv 1LD9-FPD1-V4W7	10-0000-000-0000-421 Accounts Payable	-213.45	-1,384.37
04/29/2025	Bill Payment (Check)		No	Clayton Kendall Inc.		Acct 1092003 - Inv PSI21580229	10-0000-000-0000-421 Accounts Payable	-72.56	-1,456.93
04/29/2025	Bill Payment (Check)		No	MidAmerican Energy - 36043		Acct 7971036043 - Inv 565604308	10-0000-000-0000-421 Accounts Payable	-63.72	-1,520.65
04/29/2025	Bill Payment (Check)		No	Enrollstream		Inv 1910	10-0000-000-0000-421 Accounts Payable	-1,150.00	-2,670.65
04/29/2025	Bill Payment (Check)		No	Color Beyond		Inv 25	10-0000-000-0000-421 Accounts Payable	-3,500.00	-6,170.65

Great Oaks High School and Career Center

Cash Transaction Detail

April 2025

DATE	TRANSACTION TYPE	NUM	ADJ	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
04/29/2025	Bill Payment (Check)		No	Stacey Albrecht	Inv GO-1	Inv GO-1	10-0000-000-0000-421 Accounts Payable	-4,000.00	-
04/29/2025	Bill Payment (Check)		No	Amy Goodson Co., LLC	Inv 12285	Inv 12285	10-0000-000-0000-421 Accounts Payable	-14,440.54	10,170.65
04/29/2025	Journal Entry	56	No		BILL 04/29/25 Payables Funding		-Split-	24,611.19	-
Total for 1072 Bill.com Money Out Clearing								\$0.00	24,611.19
									0.00

**Great Oaks High School and Career Center  
FY26 Budget**

	FY25 Forecast	FY26 Operating	FY26 Grants	Total	Notes
<b>FTE</b>	<b>136</b>	<b>252</b>			
<b>Per Student</b>	<b>\$8,004</b>	<b>\$8,004</b>			
<b>Revenues</b>					
State Funding	\$ 1,088,544	\$ 2,017,008		\$ 2,017,008	
Federal Rev - School L/B Reimb	-	-		-	
Federal Revenue - IDEA	10,709	-	69,418	69,418	FY25 Allocations was half a yr/FY26 full year
Fed Rev - Supplemental Sch Imp	16,579	-	74,588	74,588	FY25 Allocations was half a yr/FY26 full year
Federal Revenue - Title I	27,050	-	105,000	105,000	FY25 Allocations was half a yr/FY26 full year
Federal Revenue - Title IV	8,257	-	16,514	16,514	FY25 Allocations was half a yr/FY26 full year
Federal Revenue - Title IIA	3,047	-	6,094	6,094	FY25 Allocations was half a yr/FY26 full year
YB DOL Grant	-	-	777,609	777,609	Actual grant award/budget
Funding tied to Residents Students	81,000	81,000	-	81,000	
ELL SPED Students	33,594	3,594	-	3,594	
Governor's Grant	500,000	-	-	-	
Apprenticeship	-	50,000	-	50,000	
<b>Total Revenues</b>	<b>1,768,781</b>	<b>2,151,602</b>	<b>1,049,223</b>	<b>3,200,825</b>	
<b>Expenses</b>					
Employment Expense	715,026	724,368	743,131	1,467,499	Ties to employment tab
Payroll Expense	-	4,800	-	4,800	Payroll and benefit fees
<b>Total Employment Expense</b>	<b>715,026</b>	<b>729,168</b>	<b>743,131</b>	<b>1,472,299</b>	<b>Total All Employment</b>
Facility Costs - Security	36,100	37,183		37,183	
Facility - Janitorial	14,000	14,420		14,420	
Facility Costs - Rep & Maint.	23,000	23,690		23,690	
Facility Costs - Rent	135,943	274,236		274,236	Rent increases Feb 2026 (\$22, 657.22 per month from July 2025 - Jan 2026 / \$23,128.17 per month Feb 2026 - Jun 2026)
Facility Costs - Other	35,000	36,050		36,050	Garbage, Landscape, Snow removal, etc.
Facility Costs - Utilities	15,000	15,450		15,450	3% increase
<b>Total Facility Expense</b>	<b>259,043</b>	<b>401,029</b>	<b>-</b>	<b>401,029</b>	
Professional Fees - Consulting	107,500	112,875	22,000	134,875	SPED Services/DOL Consulting
Professional Fees - Development	27,500	43,875		43,875	Increase for CLC leadership development \$15K
Professional Fees - Mgt. Fees	318,380	427,179		427,179	18%
Professional Fees - Legal	19,000	19,570		19,570	3%
Prof Fees - Audit and Acctng	26,000	19,300	8,000	27,300	Board Treasurer, Annual audit
Prof Fees - Other	150	155		155	3%
Marketing	68,650	50,000		50,000	Ties to Cassidy schedule
Insurance	20,000	20,600		20,600	3%
<b>Total Professional Fees</b>	<b>587,180</b>	<b>693,553</b>	<b>30,000</b>	<b>723,553</b>	
Office Expense - Travel & Mtgs	5,000	8,000	3,750	11,750	Increased due to additional KB travel
Office Expense - Telephone	8,000	8,240		8,240	
Office Expense - Postage	12,000	5,000		5,000	
Office Expense - Internet	5,000	5,150		5,150	
Office Expense - Copier	5,000	5,150		5,150	
Office Expense - Supplies	5,000	5,150		5,150	
Office Expense - Other	5,000	5,150		5,150	
<b>Total Office Expenses</b>	<b>45,000</b>	<b>41,840</b>	<b>3,750</b>	<b>45,590</b>	
Office Exp - Classrm Supplies	60,000	25,000		25,000	
Classrm Supplies - CTE	35,000	15,250	26,500	41,750	
Office Exp - Health Supplies	5,000	5,250	-	5,250	
Office Exp - Educ Software	55,000	25,000	-	25,000	Edmentum \$15K /Other Supplemental Programs \$5K
Educ Software - CTE	31,000	32,550		32,550	
Office Expense - Tech Supplies	85,000	50,000		50,000	
Student Support - Food Service	16,000	16,800		16,800	
Student Support - Transport	1,500	10,000		10,000	Increased for Van costs; gas, maintenance, etc. Van will be bought in FY25
Student Support - Student Incent.	12,500	12,500		12,500	
Student Incentive- Grant Stipend	-	-	245,843	245,843	
Student Support - Other	22,200	23,310		23,310	
<b>Total Student Support</b>	<b>323,200</b>	<b>215,660</b>	<b>272,343</b>	<b>488,003</b>	
Bank Fees	2,400	2,520		2,520	
Miscellaneous Expense	5,000	5,250		5,250	Board Expenses
Depreciation Expense	17,000	26,051		26,051	Capital - PY & Additions
<b>Total Other Expense</b>	<b>24,400</b>	<b>33,821</b>	<b>-</b>	<b>33,821</b>	
<b>Total Expenses</b>	<b>1,953,850</b>	<b>2,115,073</b>	<b>1,049,224</b>	<b>3,164,296</b>	
<b>Net Income (Loss)</b>	<b>\$ (185,069)</b>	<b>\$ 36,529</b>	<b>\$ (0)</b>	<b>\$ 36,529</b>	

# Great Oaks High School ICE & Immigration Status Inquiry Response Plan

## Purpose

To ensure the safety, confidentiality, and emotional well-being of all students while adhering to legal requirements and preserving the school as a safe space for learning.

## Key Principles

1. **Student Safety:** The top priority is to protect the physical and emotional safety of students.
2. **Confidentiality:** Personal information about students and their families is strictly protected under FERPA (Family Educational Rights and Privacy Act) unless a subpoena or warrant is presented.
3. **Legal Compliance:** Staff will comply with legal obligations but not voluntarily provide information or access beyond what the law requires.
4. **Community Trust:** Preserve the school as a safe and inclusive environment for all students and families.

## Action Plan

### 1. Immediate Response

- **Step 1: Alert Administration**
  - Direct ICE agents or others inquiring about immigration status to the school office and immediately notify the Executive Director or acting Administrator. Do not engage or provide information directly to ICE agents or others inquiring.
  - If the Administrator is unavailable, contact Oakmont Education:
    - Karen Wachter 330-620-8854
    - Randy Smoot 937-831-4777
    - Larry Burt 330-256-3294
- **Step 2: Verify Credentials**
  - The Administrator or designee will verify credentials of anyone making inquiries and request to see any official documentation (e.g., warrants, subpoenas).
  - ICE agents and any visitor to the school must remain in a designated waiting area until credentials are verified and the processes in this plan are followed.
- **Step 3: Consult Legal Counsel (Executive Director or Director Step)**
  - Contact the school's legal counsel or district attorney for guidance. No information or access should be provided until legal counsel has reviewed the documentation.
    - Amy Goodson 330-962-6776

## 2. Protecting Students

- **Step 4: Secure the Learning Environment**
  - Ensure that students remain in classrooms or designated safe areas and that no disruptions occur. Announce a “hold” status if necessary, limiting movement in the building.
- **Step 5: Maintain Confidentiality**
  - Do not provide any student information (e.g., immigration status, addresses) to ICE agents without a court order or subpoena that has been verified by legal counsel.
- **Step 6: Prevent Student Interaction with ICE**
  - ICE agents will not have access to students unless they present a valid court order which has been verified in accordance with this plan. Staff shall not release students to ICE agents under any circumstances.

## 3. Communication with Families

- **Step 7: Notify Families**
  - If ICE agents or others are present or attempting to obtain information, notify the affected student’s family immediately. As the school has an obligation to ensure the safety of students and provide all students education regardless of immigration status, the school can educate families of their rights, including providing contact information for local immigration legal services.
- **Step 8: Inform the School Community**
  - Communicate transparently with the school community after the event to reaffirm the school’s commitment to student safety and confidentiality.

## 4. Post-Incident Protocol

- **Step 9: Debrief and Document**
  - Document all interactions with ICE agents and others making immigration related inquiries, including the date, time, names of agents, and the purpose of their visit. File a report with the school’s legal counsel and district office.
  - Conduct a debriefing with staff and the crisis team to review the incident and identify areas for improvement.
- **Step 10: Support Students and Staff**
  - Provide counseling and emotional support to students and staff affected by the incident.
  - Collaborate with community organizations to offer resources and legal assistance to impacted families.



**TO:** Kristopher Byam, Executive Director- Iowa  
Oakmont Education, Great Oaks High School

**FROM:** Matthew Harris, Des Moines Area Regional Transit Authority  
Senior Community Relations Manager

**DATE:** February 21, 2025

**RE:** DART Unlimited Access Partnership Proposal

Thank you for your interest in partnering with DART!

#### **An essential service**

DART is committed to doing its part to support the essential transportation needs of the communities it serves. Investing in a robust, regional transit system helps honor that commitment by ensuring central Iowans can continue to access essential destinations and workers can get to jobs while living sustainably and affordably. By partnering with DART, Great Oaks High School becomes a shareholder in the success of riders and the region at large, joining other higher education partners in driving a more equitable and inclusive economy for all.

#### **Service overview & proximity**

Partnership with DART unlocks access to a [full suite of transportation options](#) that includes more than 20 fixed bus routes operating throughout the day, up to 7 days a week, spanning local and express routes as well as on-demand service and on-call zones. Great Oaks' location offers convenient proximity to multiple DART bus routes, adding value to the student and employee experience while offering an alternative mode of transportation to support their commuting needs.

#### **Unlimited Access program**

For organizations seeking a cost-effective alternative to distributing and managing a monthly inventory of [bus tokens and passes](#), DART's flagship partner program provides *unlimited access* to all local and express routes within DART's fixed route service network. Unlimited Access partnerships are contractual agreements that establish an annual partnership rate paid by organizations to streamline access for an affiliated population to ride all DART fixed routes for free by simply showing an approved form of identification when boarding.

#### **Customized convenience**

While this identification can be an existing form of school-issued ID, the preferred method of boarding would be a custom mobile pass with an embedded QR code created by DART in the MyDART mobile app.

This user-friendly form of identification is linked to riders' school-issued email address and can be easily managed to align with student enrollment as well as staff and faculty employment status.



Des Moines  
Area Regional  
Transit Authority

420 Cherry Street  
Des Moines, Iowa  
50319-4500

515-281-8100  
Fax 515-281-8133  
info@dmart.com



**Partnership benefits**

Customized promotional resources, trip planning assistance and on-site rider training opportunities are also available with an Unlimited Access partnership. By entering in to an Unlimited Access partnership with DART, Great Oaks High School can join [a growing list of organizations](#) who are reducing barriers to education and employment by offering a transportation incentive. More importantly, you gain a partner in DART with a vested interest in seeing your organization, and its people, succeed.

**Partnership rate**

Based on the student and employee population and proximity to fixed route bus services, DART proposes a one-year, Unlimited Access pilot partnership, which can be billed at once or in installments throughout the contracted term.

PARTNERSHIP TERM	DART ACCESS	BOARDING METHOD	PARTNERSHIP RATE
Pilot Term (Year 1)	Unlimited, All Fixed Routes	MyDART Mobile App Pass	\$5,000

**Thank you**

DART welcomes the opportunity to develop a partnership solution that helps meet your transportation needs. If your organization is interested in an Unlimited Access partnership with DART, please sign and return the enclosed Letter of Intent to receive a draft contract for review.

For more information on this opportunity, please contact DART Senior Community Relations Manager, Matthew Harris, at [mharris@ridedart.com](mailto:mharris@ridedart.com) or 515-246-2522.

Thank you for your interest in partnering with DART!





## / At a Glance

The **Des Moines Area Regional Transit Authority** enriches lives, connects communities, and expands opportunities as the largest and only regional transit agency in the state of Iowa. **Partnerships help make it all happen.**

Which mode of transportation carries more passenger trips each year in Greater Des Moines?



**3.5 Million**  
transit trips in FY2023

DART averages  
12,000 weekday  
passenger trips

That's more passenger trips than the DSM International Airport!

What types of transportation services does DART offer?



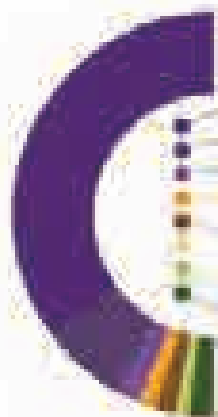
- ✓ Fixed Route Bus
- ✓ Park & Ride
- ✓ On Demand
- ✓ Bike & Ride
- ✓ Vanpool
- ✓ Paratransit

### Who uses DART?

Compared to the overall metro population, DART serves a higher percentage of minorities, veterans, individuals with disabilities and those who are asset-limited, income-constrained but employed, making public transit a lifeline for many.



Getting to work is the **#1 reason** people ride DART, with **87%** of all transit trips benefiting the economy as people travel to make or spend money.



Ethnicity

- 58.1% White
- 26.1% Black or African American
- 8.8% Hispanic, Spanish or Latino/Latina
- 5.5% Asian or Asian Indian
- 1.0% American Indian or Alaska Native
- 0.2% Native Hawaiian or other Pacific Islander
- 0.4% Middle Eastern or North African
- 1.3% Other



Avg Household Income

4% \$75,000 and up  
10% \$50,000 - \$74,999  
9% \$40,000 - \$49,999  
12% \$30,000 - \$39,999  
21% \$20,000 - \$29,999  
43% Less than \$20,000







## LETTER OF INTENT

**TO:** Kristopher Byam, Executive Director- Iowa  
Oakmont Education, Great Oaks High School

**FROM:** Matthew Harris, Des Moines Area Regional Transit Authority  
Senior Community Relations Manager

**DATE:** February 21, 2025

**RE:** DART Unlimited Access Partnership Proposal

Thank you for your interest in pursuing an Unlimited Access partnership with DART.

Please confirm your interest below and you will receive a draft contract for your review to fully execute the terms of an Unlimited Access partnership.

### For Oakmont Education, Great Oaks High School

---

Representative (Print Name)

Date

---

Representative (Signature)

Date

### For Des Moines Area Regional Transit Authority (DART):

---

Representative (Print Name)

Date

---

Representative (Signature)

Date

Thank you for your interest in partnering with DART!

Des Moines  
Area Regional  
Transit Authority

620 Cherry Street  
Des Moines, Iowa  
50309-4330

515-283-8000  
Fax 515-283-8188  
info@dmart.org

**Tim Johnson, MSW**

Address: 2712 13<sup>th</sup> Avenue SE, Altoona, IA. 50009

Cell: 319.538.2200

Email: Timothy.johnson319@gmail.com

To: Jerry Farley, Kris Byam and Oak Mont Educational Leadership Team,

I am excited to apply for the Youth Build Director position at Great Oak Charter School. A great friend and colleague, Mike Huguelet, shared this opportunity with me, knowing my passion for empowering Iowa's youth. Throughout my career, I have dedicated myself to creating change, advocating for equity, and serving as a positive male role model in the African American community. My experience in youth development, education, and family engagement, coupled with my leadership philosophy, makes me a strong candidate for this role.

Currently, I serve as the Juvenile Justice Planning Coordinator at the Iowa Department of Health and Human Services (Iowa HHS). I hold a Bachelor of Arts in Social Work with a minor in Criminology from the University of Northern Iowa, as well as a master's in social work from the University of Iowa. In my role at Iowa HHS, I lead and coordinate the juvenile justice and youth development team, setting both short- and long-term goals for statewide juvenile justice strategies, reforms, and enhancements. I oversee the evaluation of new projects, manage contracts and grants, allocate resources, and ensure compliance with deadlines and deliverables. Additionally, I supervise the creation of the federally mandated three-year Juvenile Justice Plan, including budget development and sub-grantee awards.

Prior to my role at Iowa HHS, I held two impactful positions within Des Moines Public Schools (DMPS), both centered on ensuring students receive the strengths-based, trauma-informed, and individualized support necessary to reach their full potential. As a Community School Coordinator, I worked closely with a multidisciplinary team to connect students and families with critical resources, advised school leadership on student crisis situations, and secured funding through grant writing. I focused on bridging the gap between the school system and the Des Moines community, particularly in North Des Moines, to promote equity and accessibility for all students.

In my subsequent role as the Behavioral Health Services Coordinator, I implemented district-wide mental and behavioral health strategies, supporting 40 behavior strategists and establishing local mental health teams in multiple schools. I managed and expanded community and district partnerships, secured and oversaw grant funding, and led content-specific training for all 62 schools within DMPS. Additionally, I coordinated crisis response efforts for students experiencing mental health challenges, collaborating with school administrators, nurses, social workers, and community stakeholders to build effective support systems.

My commitment to equity and anti-racism has been central to my work. In the summer of 2020, I co-led four district-wide and community town halls focused on addressing racism in schools and communities. I am passionate about fostering inclusive environments where all students, regardless of background, can succeed.

As a leader, I am calm under pressure, decisive in crises, and deeply empathetic. I thrive in collaborative environments, working to build and lead teams that drive meaningful change. As an African American male, I understand firsthand the impact of representation and mentorship in underserved communities. My journey reflects the power of education and resilience despite environmental challenges, and I am committed to ensuring every young person in Iowa has access to the opportunities and support they deserve.

I welcome the opportunity to further discuss how my experience and vision align with the Youth Build Director role. Thank you for your time and consideration—I look forward to the possibility of contributing to Great Oaks' mission and helping to reimagine education for Iowa's youth.

After discussing with my wife and evaluating my current salary, I would like to propose a salary range of \$110,000–\$115,000. Transitioning from state government has resulted in higher insurance costs and increased expenses. Please let me know the next steps in moving forward with an offer.

Sincerely,  
Tim Johnson, MSW

# Great Oaks High School

## 2025-26

JULY						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	


FEBRUARY						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					


APRIL						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					


 School Closed / Holiday

 In Service - No School for students

 First / Last Day of School

 Progress Reports

 PD - Half Day of School

 Performance-Based Assessments  
Statewide Testing (ISIASP): 3/9/2026-5/8/2026

 June Graduation

School Hours: 8:00am - 3:30pm

Holidays 23

In-service 14

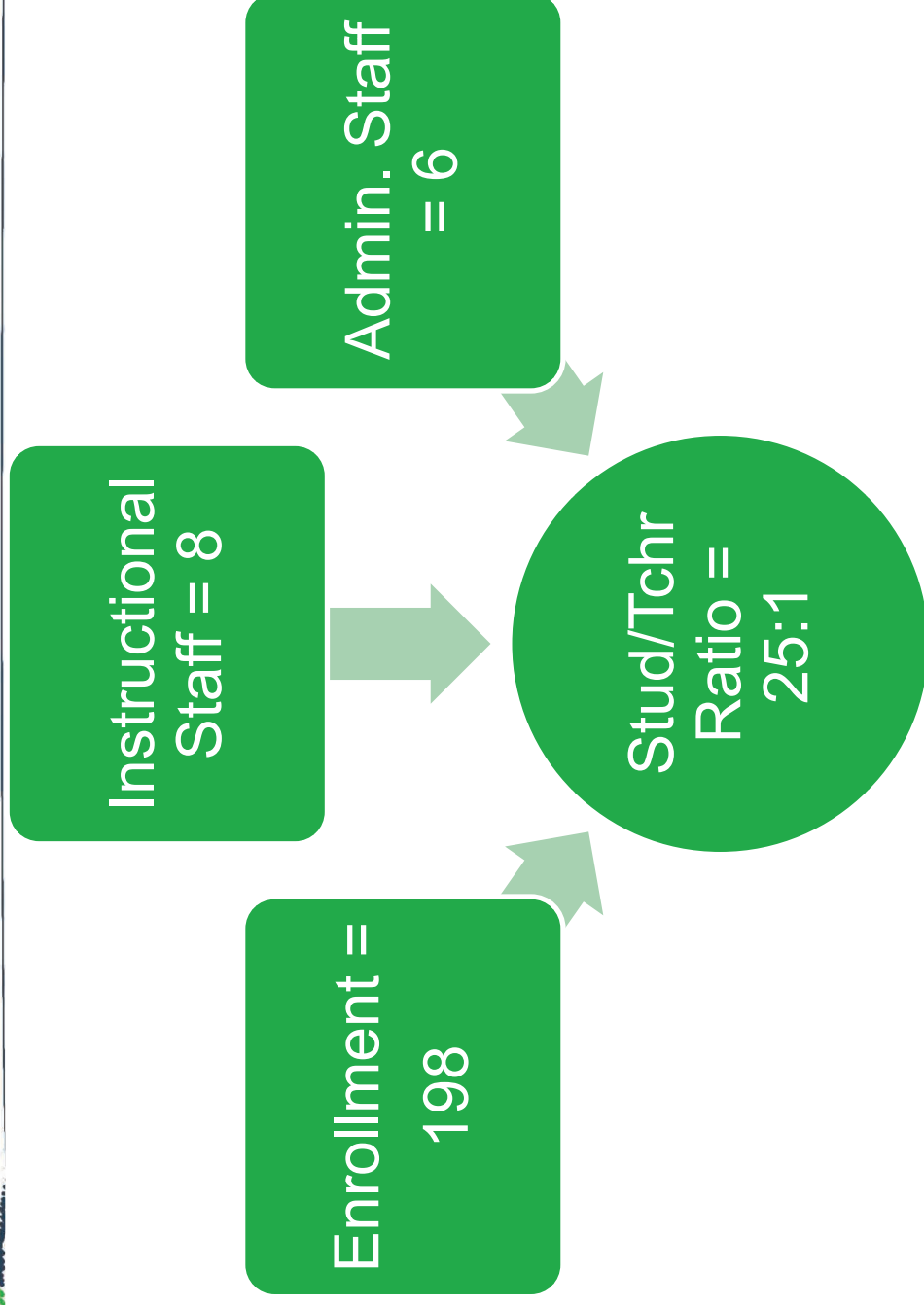
174 Instructional Days = 1305 Hrs



# Management Report

## May 2025

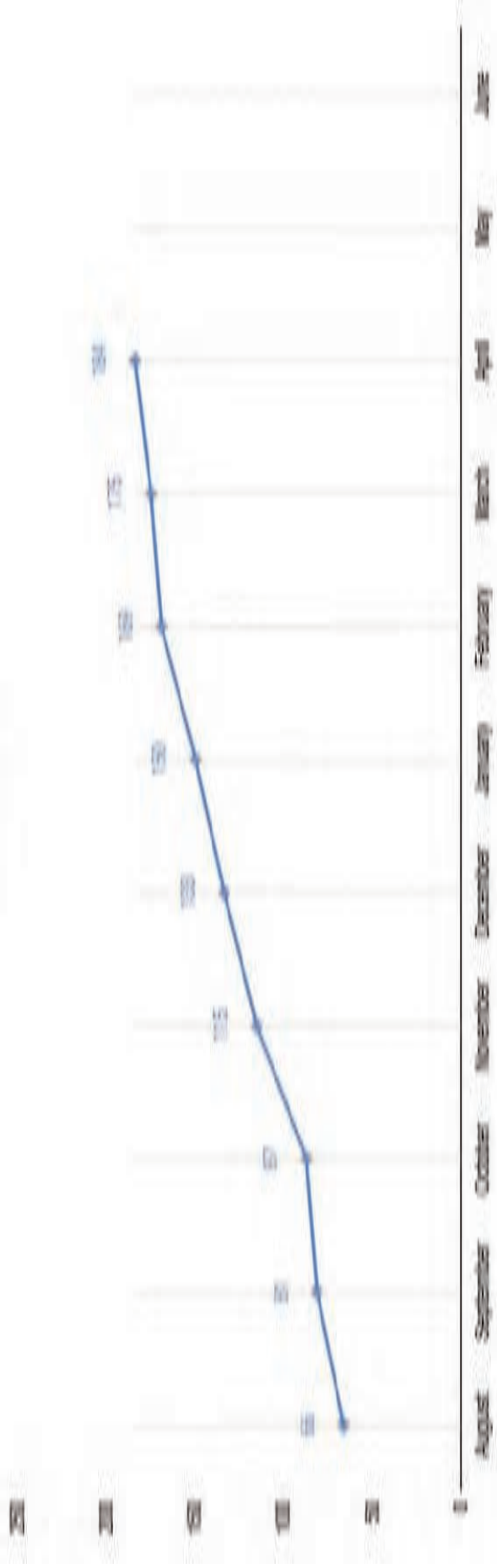
# Faculty/Staffing





# Enrollment

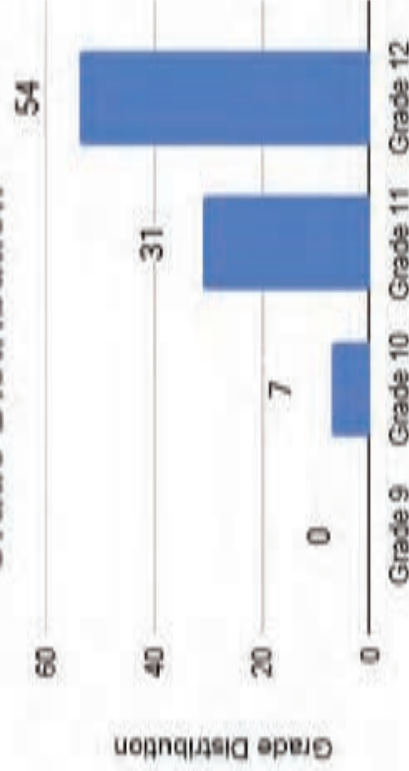
ENROLLMENT





# Demographics

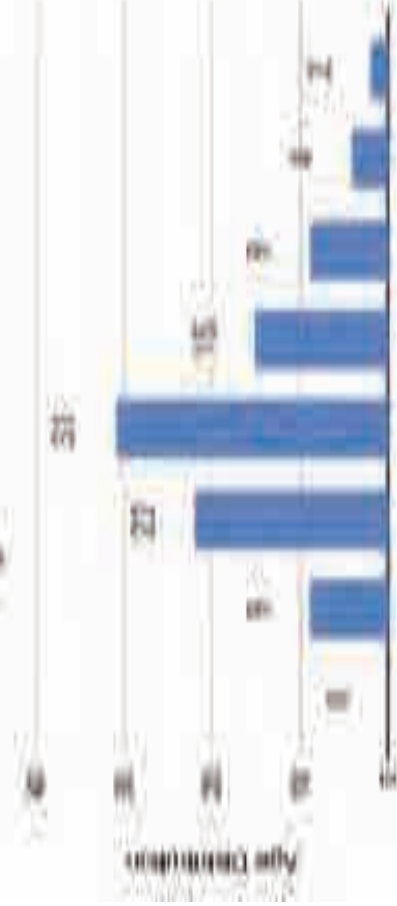
Grade Distribution



Ethnicity



Age Distribution







# Staff Directory

- Kristopher Byam - Executive Director
- Antonio Bellegante - Math Teacher
- Jeff Bramer - Construction Instructor
- Laura Armstrong- English Instructor
- Jesus Cardoza - Student Experience Coordinator
- Jessica Hart - Science Teacher
- Zack Leeper - Intervention Specialist
- Keri Oetker - Health Care Instructor
- Dylan Sumpter - Social Studies Teacher
- Cole Thilges - Advanced Manufacturing Instructor
- Riley Galvin- iJAG Family Advocate
- OPEN- iJAG Resiliency Coordinator
- Sarah Dilling- Placement Coordinator



# Open Positions 2025

- New Positions
  - SPED- Hired 5/19
  - Student Success Coordinator- Interviewing
  - Construction Trades- No Leads
- Proposed Positions
  - Director
  - Enrollment Specialist/Receptionist



# Thank You

**OAKMONT**  
EDUCATION